

WELCOME TO HARRISON HIGH SCHOOL
FOOTBALL BOOSTER CLUB, INC.

In order to succeed, the program relies on the excellent performance of our members. The program is only as strong as the individual members of its team.

You are important to the Football Booster Club and we will strive to treat you in a manner that recognizes your importance. We strive to create and maintain an environment that is interesting, challenging and rewarding to all of our members.

The policies and procedures outlined in this handbook are necessary to ensure consistency and fairness. We do, however, recognize that individual extenuating circumstances do arise, and we are always willing to discuss these situations. Any suggestions, as to how it should be changed will certainly be considered and if they are consistent with the program philosophy, they may be implemented. We wish to make this your program.

For the good of the program, we ask some things in return. We ask that you approach your position with a positive and enthusiastic attitude and commitment to excellence. You must also communicate effectively with whom you work.

We expect honesty and integrity in all of your dealings. Please, never forget who pays and supports our program, OUR MEMBERS. Make a commitment to maintain a friendly, approachable program for our members.

Great opportunities lie ahead for your program and for you, by working together, we can achieve many successes.

Again, welcome to the HARRISON HIGH SCHOOL FOOTBALL BOOSTER CLUB, INC. (hereinafter "HHSFBC, Inc.") and we sincerely hope that you will have a rewarding and satisfying experience with our program.

Purpose of Policies and Procedures

The policies and procedures in this handbook are designed to ensure consistency and equity within our program. The policies described in the handbook are designed to be a direction, and the BOARD reserves the right to change a policy at any time.

These provisions cannot be changed without BOARD approval and in writing, signed and dated by the President of the corporation.

You are a member of a vital organization, which exists and succeeds only because of our combined efforts. We hope that you will enjoy your membership here and being a part of our professional program.

These provisions are hereby in effect August 2, 2009.

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General information is provided through the use of General meetings, Board meetings, mailings, and program news releases and postings on program web site. All Communications will be approved by the BOARD in advance before being sent to the general membership. This will prevent miscommunication and duplication. The PRESIDENT will have the authority to approve general emails.

Communication in any organization can always be improved, and as a member of the Football Booster Club, you are expected to get involved and speak up. The most effective way of communicating your thoughts and ideas is through your Team Mom or Board Member and you are encouraged to use that approach whenever possible. However, a major part of our communication philosophy is an open door policy.

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In any environment there are always questions or concerns that arise. If at any time you wish to express concern with regard to the program policy or any other aspect of your program environment, you may, and are encouraged to do so without concern of retribution or reprisal. Accordingly, we encourage you to use the following procedures:

1. Please discuss any problems with your Team Mom. Do not discuss any problems or policies with other members. Most often you will get misinformation, which only aggravates the problem.
2. If the Team Mom's explanation is unsatisfactory, or if your problem exists with your Team Mom, you may then seek resolution through the next level of program – your department Vice President.
3. If you do not feel that you have received a satisfactory response to your problem, you may then seek resolution through the lines of organization up to and including the President of the program.
4. If you do not feel that you have received a satisfactory response to your problem, you may then seek resolution through the Program's President and Head Coach.

Your Team Mom and Department Head understand this procedure. They recognize that it is part of their position to see to it that this procedure works.

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It is the policy of HHSFBC, Inc. to provide equal opportunity to all qualified members for a position without regard to race, color, religion, sex, age, marital status, handicap status or national origin, consistent with the requirements of Title VII of the Civil Rights Act of 1964 and all other relevant laws. HHSFBC, Inc. is committed to taking affirmative action to ensure the fulfillment of this policy. We administer this policy on a basis of strict equality in all of the following areas of selecting and positions.

1. Qualifications
2. Placement

3. Recruitment, advertisement, or solicitation for a position
4. Terminations and Removal

The program is pledged to take positive action to ensure that equal opportunity is granted to all. Any form of harassment related to a member's race, color, sex, religion, national origin, age, or physical or mental handicap is a violation of this policy and will not be tolerated by HHSFBC, Inc.. Harassment may also include sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature. Members who are found to be responsible for such actions are subject to severe disciplinary measures up to and including termination of their membership from the program.

Member records are confidential and will be kept safeguarded. Information contained in member records is to be disclosed only to authorize personnel. It is the policy of HHSFBC, Inc. to release personal information and data only if the member has authorized the release of the data, except under a valid court order.

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“Just Cause” is required in order for a member to be discharged or disciplined, and the following standards of conduct do not state or imply that a member can be discharged or disciplined only for just cause. A partial list is given in order to illustrate what kind of conduct is expected of a member.

Program rules and regulations have been established in the best interest of HHSFBC, Inc. and its members. Program rules attempt to ensure fair practices for all members and to maintain a smoothly functioning and safe environment. However, no effort on the part of the program alone can ensure its continued growth without the cooperation of its members in assuming responsibility for abiding by these rules.

5. Pro(r \$ Rules - Re(ul %io!s

The following are prohibited:

- 1) Reporting to the facility under the influence of, or the use of, or being in the possession of, or suffering from the after effects of drugs (including alcohol) during scheduled time or on the premises or immediately near the premises.
- 2) Theft of property from the program or other members. Pilferage.
- 3) Misusing or damaging program or school property or the property of another member.
- 4) Possession of weapons or firearms on school premises, without the schools approval.
- 5) Falsifying records.
- 6) Harassment of another member because of his/her race, religion, sex, age, national origin or handicap.

- 7) Unauthorized solicitation or distribution of literature, services, or products by any political party or vendor.
- 8) Failure to report any injury or accident.
- 9) Threatening or intimidating other members. Assault – verbal or physical
- 10) Discourteous behavior to our members.
- 11) Failure to adhere to safety rules.
- 12) Recording information such as member's credit card number unless approved by that member.
- 13) Misuse of member's credit card numbers.
- 14) Immoral or indecent acts on school premises or program functions.
- 15) Unauthorized possession, photocopying, or inspection of program records, documents, etc.
- 16) Failure to protect sensitive proprietary information of member's privacy in communication. Copying or removal of information will be prosecuted.
- 17) Fighting.
- 18) Removal or tampering with emergency equipment including security devices, fire alarms, first aid equipment or fire extinguishers.
- 19) Arson
- 20) Sabotage
- 21) Gambling, bookmaking or accepting any fees on the property.
- 22) Profanity. Degrading a player. On the field or directed at a player.
- 23) Assault on a player. Grabbing the Facemask or any part of the player or uniform.

This list does not encompass all infractions that could have a member removed from their position or dismissed from the program. Each event will be reviewed on its own merits.

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It is the responsibility of every member to perform his or her work in a safe manner. It is the policy of the Booster Club and Coaches to observe all safety rules and regulations on Local, County, Federal, and State levels. All potential hazards should be immediately reported and rectified. HHSFBC, Inc. acknowledges its responsibility to require members to make full and effective use of personal protective equipment and to obey all safety practices and rules.

7. Pri' c+ of Co\$ \$u!ic %io!

Privacy of Communication is basic to our business and a requirement of the law. Each member has a responsibility to protect the privacy of our members' conversations and to guard against tampering or intrusion by others.

No conversation between members is to be listened to, or its existence divulged to others, except as required in the proper management of business. And, of course, no one should use personally, or for the benefit of others, information from any communication.

Communication arrangements with our members and information about billing records and equipment also are not to be disclosed to any unauthorized person. If a law enforcement authority or other government official asks for information, which should be kept private because of the law or program policy, immediately refer the request to the PRESIDENT of the Program. SEE ATTACHMENT 1.

1. Conflict of Interest

No member should have any financial or other relationship with outside suppliers or competitors that might impair, or even appear to impair, independence or judgment on behalf of the Program. In other words, avoid actions that may involve, or appear to involve conflict of interest. Gifts, loans, or any other compensation or unusual hospitality that could influence actions should not be accepted or solicited. This program will never arbitrarily promote a vendor. In keeping with our 501(c) 3 status, the program will never endorse a political venue, platform or candidate.

Fully stated, our policy concerning suppliers is to award business solely on merit, without favoritism, and the lowest reasonable price. It stands to reason also that members do not assist competitors. That means no assistance in the design, manufacture, sale, installation or maintenance of competitors' equipment, cloth, food supplies or services. Nor should a member assist anyone outside the program in planning, purchasing, installing or maintaining competing equipment or service. If a potential conflict of interest situation comes up, it should be discussed with the BOARD OF DIRECTORS conflict of interest panel. SEE ATTACHMENT 2.

2. Junior Program Coaches' Staff

It is the policy of this program to have the High School Varsity Head Football Coach involved in the development of our Junior Football Program. The Head Coach and the VICE PRESIDENT for JUNIOR PROGRAMS will interview and select all coaches and assist in selecting the team moms for the sixth grade team, the seventh grade team and the eight grade team. All Junior Program coaches and staff applicants must undergo a vetting process which will include interviews and credentialing. Once approved and accepted, each applicant will sign a "Conflict of Interest" policy and a "Confidentiality" policy. Each new head coach will serve a probationary period. (Spring Training) All coaches must be accepted by the current association that the program is a member. The Varsity Head Coach and/or the VICE PRESIDENT for JUNIOR PROGRAMS can give all or a select group a written questionnaire to discover the base line of knowledge with our program and the sport of football.

The coaches will abide by and enforce the Bylaws and rules of the current association. The Bylaws and rules will NEVER supersede the Bylaws and policies of HHSFBC, Inc. or those of the Cobb County Board of Education. SEE ATTACHMENT 3.

3. Credentialing

CRE4ENTIALING. The HARRISON HIGH SCHOOL FOOTBALL BOOSTER CLUB, INC. has accepted and adopted the guidelines presented by the National Recreation and Park Association for Credentialing Coaches and Volunteers.

The goal of these guidelines is to make our community safe by advancing optimum volunteer management practices. The saying that a “bad volunteer is better than no volunteer” is untrue and dangerous, and should never be considered appropriate. While this program depends heavily upon volunteerism, failing to take any steps to screen volunteers places our program, volunteers, and participants at greater risk. While no screening process can offer absolute assurance, implementing these procedures can engender community confidence and lessen the risk of exposure to liability due to lack of knowledge regarding our coaches’ and staffs’ background. More specifically, an effective screening process assists in raising community awareness of quality programs offered, makes the safety of all participants a top priority, keeps people who have a history of inappropriate behavior or who are unfit out of the program and selects the “most qualified” coach’s and staff. This program is responsible for maintaining a safe environment and we must be aware of potential risks and safeguards to protect participants in our program.

Therefore, regardless of the position or responsibility, it will be the HARRISON HIGH SCHOOL FOOTBALL BOOSTER CLUB, INC. policy that all coaches and staff be screened as though they were applying for a paid position. The time, energy, and financial investment of prevention strategies such as conducting a proper background screening, represents a fraction of the impact incidents such as sex abuse, violence, neglect, or other crimes and abuses can have on our program.

This program will run a comprehensive and due diligent background on all applicants working closely with the athletes. The process will consist of:

- **Social Security Number Verification** – Verify the name of every volunteer against the Social Security Number provided. This helps to eliminate the possibility of false names and/or information.
- **Address Trace** – Verify the current address and identify any previous address of every volunteer. This information is utilized to determine the jurisdiction in which the background screening is conducted.
- **State and Countywide Criminal Record Check** – A Statewide and Countywide criminal record check is performed to capture all misdemeanor and felony convictions in that jurisdiction. The search should be conducted in the jurisdiction with the longest and most current residency.
- **Nationwide Criminal Record Check** – A nationwide criminal record check is performed to capture all misdemeanor and felony convictions outside the local jurisdiction.
- **Sex Offender Registries** – Search of the appropriate sex offender registries based on the address history.
- **Timely Results** – A background screening process will be timely and results will be back within 10 business days to allow for planning and assignments.

· **Consultation** – We will consult an attorney when a question arises from an event not covered by this policy.

SCREENING Each applicant will be screened on an annual basis. Screening will be reviewed by the PRESIDENT, VICE PRESIDENT of JUNIOR PROGRAMS and The SECRETARY. Other members of the BOARD can be selected to assist in this process.

CONFIDENTIALITY To protect the privacy of the applicant, the BOARD has established a confidentiality policy and that policy will be made known to each prospective applicant. This policy states that the information received during the screening process will not be disclosed outside the BOARD and will be shared with only the BOARD MEMBERS that have a “need to know”. The consent/release form will be kept in a secured location and only in the hands of authorized personnel. This policy also states that in special circumstances, we have a duty to disclose to third parties, including government agencies when the law requires.

FLOW OF PAPERWORK : AN4 RESPONSIBILITIES We begin with,

- Distribute the consent/release forms.
- Collect all completed, legible consent/release forms by predetermined dates.
- Send forms or data to Background Screening Company.
- Receive the screening results from the Background Screening Company.
- Make appropriate notifications on any applicant who is disqualified.
- Provide the disqualified applicant with the following documents:
 1. Letter of Disqualification
 2. Copy of actual screening report (results)
- Distribute Credentials (ID) to all who are approved. (Photo ID preferred)

EXCLUSION A person will be disqualified and prohibited from serving if the person has been found guilty of the following crimes:

Guilty means that a person was found guilty following a trial, entered a plea, entered no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. It does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

SEXUAL OFFENSES

- **ALL SEXUAL OFFENSES** – Regardless of the amount of time since offense. These offenses might not put the applicant on the sex registry. Examples include but are not limited to: Child Molestation, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, or any offence involving the exposure of sexual organs or genitalia.

FELONIES

- ALL Violent Felonies – Regardless of the amount of time since the offense.

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ATTACHMENT 1

HARRISON HIGH SCHOOL FOOTBALL BOOSTER CLUB, INC.

CONFIDENTIALITY POLICY

Privacy of Communications is basic to our program and a requirement of law. Each BOARD MEMBER and Committee Member has a responsibility to protect the privacy of our members, coaches, and other BOARD MEMBER'S conversations, Emails, and all written documentation and to guard against tampering or intrusion by others.

No conversation between members as to, or its existence divulged to others, except as required in the proper management of business. And, of course, no one should use personally, or for the benefit of others, information from any communication. Communication arrangements with our members and information about finance, equipment, and backgrounds are not to be disclosed to any unauthorized person. If a Law Enforcement or other government official asks for information, immediately refer the request to the president of the CORPORATION.

This policy will be exercised most with the use of Email. Any and all Email from a BOARD MEMBER to other BOARD MEMBERS or to the BOARD in general is NOT for reproduction. If a BOARD MEMBER requests that an Email "Blast" be sent, the information will be produced on an attachment and that attachment will be sent, not the body of the Email. Treat all Email with the following notice,

"Confidentiality Notice: This Email and any files transmitted with it are confidential and intended solely for the individual(s) or entity named above. If you are not the named addressee you should not disseminate, distribute copy or alter this Email."

Any and all persons found to violate this policy can and will be brought before the BOARD for review and possible removal from their position.

I, _____, have read and understand the BOARD policy and will abide by this policy.

Date: _____

ATTACHMENT 2

Harrison High School Football Booster Club, Inc.

Conflict of Interest Policy

Article I Purpose

The purpose of the conflict of Interest policy is to protect this tax-exempt organization's (Harrison High School Football Booster Club, Inc.) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II Definitions

1. "Interested Person"

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

Article III Procedures

1. Disclosure

In connection with any actual or possible conflict of Interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Waiver (Waiver of Interest Ethics)

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing Conflicts of Interest

. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflicts of interest.

&. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

". If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

&. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article 15 Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.

&. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any notes taken in connection with the proceedings.

Article 5
Compensation

- . A voting member of the governing board who receives compensation, directly, or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- &. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article 5I
Allu!S!e!s

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- . Has received a copy of the conflicts of interest policy,
- &. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- ". Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article 5II
Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- . Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.

- &. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article 5III

Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

ATTACHMENT 3

NORTH GEORGIA FOOTBALL LEAGUE, INC.

AB33/C

LEAGUE RULES AND REGULATIONS

ARTICLE 18 TEAM AND PLAYER ELIGIBILITY

SECTION 18 PLAYER ELIGIBILITY

To be eligible, a player must be a resident of the district in which he or she is currently residing.

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A. Residency Requirements

1. Residential District Zoning: A player may only play for the local program representing the

high school district in which the player resides with their parent(s), custodial parent(s), legal guardian or court-appointed foster parents(s). Players not residing within the district of a member high school are ineligible to participate in the League program. (Revised 5.31.05)

2. Continuous Residency: To remain eligible during a season, a player must continuously

reside within said high school district throughout the season.

3. Relocation: Any NGFL certified player who legally moves his domicile from one member

school district to another within the League must transfer to the new member school within

that district if the player continues to play in the League during that school year.

(Revised

5.31.06)

4. Student Transfers: Any student that transfers from outside the districts of any of the member schools in the League shall be eligible after participation in the League on the team

within the district in which the player resides provided that they are certified by final certification. (Revised 3.31.98)

B. Age Requirements

1. Grade Levels Limitations: A player may participate on a team representing a higher grade

than that in which the player is legally enrolled with the approval of the team's head coach,

the player's parent(s), custodial parent, legal guardian or court-appointed foster parent(s)

and in accordance with Section III, paragraph A; provided that no player may play on a team representing a lower grade than that in which the player is legally enrolled or that no

player, once officially certified, may be permitted to return or go down to a team at a lower

grade level. (Revised 5.31.05)

2. Permitted Grade Levels: Only players legally enrolled in the fifth, sixth, seventh and eighth

grades are eligible for participation; provided that the player's age level is within the parameters defined below.

3. Age Limitations

i. Sixth Grade: Sixth grade players cannot turn thirteen (13) prior to August 1st, of the year of participation (Revised 5.31.05)

ii. Seventh Grade: Seventh grade players cannot turn fourteen (14) prior to August 1st, of the year of participation. (Revised 3.31.98)

iii. Eighth Grade: Eighth grade players cannot turn fifteen (15) prior to May 1st, of the year of participation. (Revised 3.31.98, 06.11.08)

SECTION II8 TEAM COMPOSITION

A. One Program per District: The League shall recognize only one member school program

within each member high school district.

B. Team Requirement: Effective for the 2009 Season, all teams are required to have a 6th, 7th and

8th Grade team to be eligible for the league (Revised 06.11.08).

C. Certified Compliant: Every player on each member school team, in accordance with Article I,

Section III, must be certified and must remain in compliance with the residency and age requirements noted above.

D. Teacher/Employee Privilege: Players enrolled in a school outside of their district of residence

due to Teacher/Employee Privilege may participate in that member school's program provided

the school is a feeder school for the member high school.

1. County Board of Education Regulations: All requirements of the member school's County

Board of Education Regulations must be met to qualify for the exception to the residence

requirements of the League's Rules and Regulations.

2. Varsity Football Coaches' Children: Players whose parents(s) are Varsity football coaches

will be allowed to play for the respective member school, at which the parent coach (es), regardless of their residential address.

SECTION III§ OFFICIAL ROSTERS OF TEAMS

A. Official Roster Submission: An official team roster s2 ll be submitted and received by the

League Vice-President no later than the certification day preceding the first game of the season

for each member team. The roster shall include items 1 through 7 as listed in paragraph C

below. (Revised 3.31.98)

B. Final Roster Submission: The team's final roster s2 ll be submitted and received by the

League Vice-President by We" ! es" + following the second game of the League season for

each member team. (Revised 3.31.98)

The final roster of each member team shall include all of the items listed in paragraph C below.

If the final roster is not received by the League Vice-President on or before the Wednesday

following the second game of the League season, the failure to submit the required information

s2 ll result in forfeiture of all games played prior to the League receiving the required information. Further disciplinary action may be determined appropriate by the League Officers. (Revised 3.31.98)

C. Roster Contents: All rosters shall contain items 1 through 7 listed below. (Revised 4.17.2002)

1. The name of each team member

2. The current age of each team member

3. The birth date of each team member

4. Grade level each team member is entering

5. School each team member is enrolled and attending

6. Team member's birth certification; (Revised 3.31.98)

7. NGFL Release/ W i' er Sheet (Revised 4.17.02)

D. Certification Responsibility: The League shall hold the head coach of each team responsible

for the certification of player eligibility and for the submission of the team rosters.

E. Player Eligibility Assurance: The head coach shall be held responsible for assuring the

eligibility of all players on his team regarding age and residence. A player may also be held

responsible if information provided to the team has been falsified.

F. Penalty for Violation: Violation of the age and/or residence Rule may result in suspension of

the head coach and/or player. The violation shall result in forfeiture of all games where the

illegal player was a certified member. (Revised 3.31.98)

ARTICLE II§ PRE?SEASON AN4 PRACTICE

SECTION I§ SPRING PRACTICE

Spring practice is limited to 5 two-hour sessions per week for three consecutive weeks and may be held between 11:00 a.m. and 2:00 p.m. of each school session. Controlled scrimmage practices and jamborees shall count as one of the 5-two hour practices allowed per week for practice time. (Revised 3.31.98)

SECTION II FALL PRACTICE

Fall practice shall begin five weeks prior to the first regular season scheduled game. Your team's first week of fall practice shall be in helmets only with shorts (the first week is a minimum of 6 hours with your first week ending at the close of Saturday). Beginning on the second week of your team's fall practice, your team may go into full practice gear and begin full contact practices. (Revised 12/00 & 4/2008)

SECTION III WEIGHT TRAINING AND CONDITIONING PROGRAM

It will be permissible for League coaches to organize limited weight training and conditioning programs for players on their respective teams before the end of the school year. The program shall be in helmets only with shorts (the first week is a minimum of 6 hours with your first week ending at the close of Saturday). Beginning on the second week of your team's fall practice, your team may go into full practice gear and begin full contact practices. (Revised 12/00 & 4/2008)

After the start of summer vacation, conditioning programs may start along with football instruction with the use of footballs. No team, player or coach may be required to participate in these summer drills and no football equipment, such as helmets, may be worn during this instruction unless it is a football camp run, advertised and sponsored by the particular varsity head coach of the school. (Revised 5.1.02)

Violation of this Section will result in suspension of coaching privileges for a period of time as determined by the League Officers. Appeal of the decision may be made through the Appeal Process in the By-Laws. (Revised 3.31.98)

SECTION IV TEAM REGISTRATION

Registration for participation in the League may be held at any time during the year.

ARTICLE III REGULAR SEASON PRACTICE

SECTION I TIME LIMIT

All practice sessions, to include spring practice, pre-season, and during the regular season, shall be limited to two (2) hours per day. (Revised 3.31.98)

SECTION II LIMIT

Practice sessions shall be limited to five (5) per week. Jamborees or controlled scrimmages are permissible; however, they act as one of the five practices per week. If the activity is with a non-member organization, the participants assume all liability. The North Georgia Football League will

assume no risk, responsibility or liability and considers them non-sanctioned scrimmages/games.

Each member team may participate in TWO Jamboree/scrimmage practices within the 14 days prior

to their first game of the season. A scrimmage practice shall count as one of the five permitted

practices allowed per week. Warm up activities prior to jamborees and practice games do not count

toward the two (2) hours per day of practice time. An NGFL scheduled game does not count as one

of the five practice days allowed per week. (Revised 3.31.98 & 4.17.02 & 4/2008)

SECTION III§ PRACTICE RESTRICTIONS

NGFL teams will follow the dictates and restrictions of their varsity program and county policy

regarding outdoor activities and heat, humidity, weather and air quality.

ARTICLE I§ GAMES

SECTION I§ RULES

All games played by member teams shall be conducted in accordance with the NATIONAL HIGH

SCHOOL FEDERATION RULES, CURRENT EDITION and where specifically included in these

rules, and identified as such, the GEORGIA HIGH SCHOOL ASSOCIATION RULES.

The

National High School Federation Rules, current edition, are adopted and made part of these rules.

The Georgia High School Association rules will be used only as a guide for this organization, except

that, where appropriate for the running of the League, the membership determines the need for

adoption of specific rules, such rules may be adopted and included in the League rules and enforced

as League rules.

SECTION II§ DURATION OF GAMES

All games shall be played with ten (10) minute quarters. The only exception will be if a member

school has a rule that differs from the League rule. In the case where a member school has a

different rule that would prohibit that school from participating in games with 10 minute quarters,

when that team is the opponent the length of quarters shall be what is permitted by their school if it is

less than 10 minutes. At no time will any sixth, seventh or eighth grade member team play any game

with quarters longer than 10 minutes. Pregame warm-up will be a minimum of fifteen (15) minutes

on the game field.

SECTION III§ GAME TIMES

The games shall be played at the scheduled times as determined by the League and shown on the

schedule. Any changes in starting times of games must be approved, by the Wednesday preceding

the game, by the President of the League and must be acceptable to the visiting coach and the referees.

If the site of a game is changed, the host teams pay the referee fees. The fee changes are

automatically made in the master roster of the League and the AAFOA.

If a game is cancelled, the team(s) should let the League know as soon as possible. If the referees

arrive at the field, the host school will owe them a one game fee. (Amended 4/2008)

SECTION 58 BALL SIDE

Ball size shall be optional for the sixth, seventh and eighth grade teams, utilizing either the junior,

intermediate, youth or varsity, or their equivalents. (Amended 4/2008)

SECTION 58 TIE BREAKER

All the games during the regular season and during all tournament games shall be resolved in

accordance with the format currently in use by GHSA tiebreaker plan.

SECTION 58 JERSEY NUMBERS

The NGFL uses the National Federation of High School Rules regarding the jersey numbering

system and colors.

SECTION 58 GAME SCORE REPORTING

Winning teams shall be responsible for reporting the scores from all regular season and playoff

games to the League. If the score is not reported to the League by the Sunday immediately following

the game by 6 PM EST, the winning coach forfeits the game. (Revised 3.31.98 and 4/2008)

SECTION 58 FIELD COMMUNICATIONS

Each team shall be responsible for providing their own communications during games if they desire

to use field phones or other types of communications. The use or non-use by either team shall not

affect what the other team may do.

Use of computers shall not be used for coaching purposes during the game or between periods.

NFHS Rule 1-6-1.

SECTION 58 FILMING OF GAMES AND PRACTICES

Head coaches, assistant coaches or a representative from the team may film all League sanctioned

games and jamborees/scrimmages. Participation in that game is not required. Filming or attendance

of any other teams' practice sessions by anyone affiliated with another member school is entirely

prohibited. Access to the press box for the purpose of filming is at the host school's discretion.

(Revised 5.4.00 & 4.17.02)

The penalty for violation of this rule shall be determined by the League Officers. This violation may

result in suspension of the Head Coach or Coaching Staff members. Any suspension of a coach for

the remainder of the season or beyond would require approval by the Board of Directors prior to that

person coaching in the NGFL. Revised 3.31.98)

SECTION ; 8 EJECTION

In the event of an official ejection of a player or coach from an NGFL game, the NGFL endorses and

will implement the Georgia High School Rules with no exceptions or modifications to the Georgia

High School Rules. (Added 3.31.98)

SECTION ; 18 LOSS OF GAME FIELD

If a school is told of a loss of field use for a game, they may elect to find an alternate field for a game

field. The field must meet GHSA/NFHS guidelines for an official playing field. If a field that meets

the aforementioned guidelines cannot be found, the home team must offer the game to the visiting

team. If the visiting team cannot host, the League will reschedule the game at the earliest possible

date. (Revised 4/2008)

SECTION ; 118 GAME ANNOUNCER

The game announcers are to be neutral. If the Board determines a lack of neutrality, all home games

will become away games beginning with the next scheduled game after the decision is relayed to the

school in writing (either via mail or e-mail). Additional penalties may be added up to 1 calendar year

as determined by the Executive Board. (Revised 4/2008)

ARTICLE 58 OFFICIALS

SECTION 18 MINIMUM REQUIREMENTS

All games shall be played with at least three registered officials on the field calling the game. All

such situations shall be brought before the League officers for a determination on rescheduling the

game. If possible, the game shall be rescheduled for play as early as possible during the following

week.

The home team shall be responsible for paying the officials as directed by the Board of Directors.

(Revised 3/31/98)

ARTICLE 518 TOURNAMENTS AND CHAMPIONSHIPS

SECTION 18 FORMAT RULES

The Board will publish the playoff schedule and seeding prior to game one of each season. (Revised

1997, 2003, 4/2008)

SECTION 118 LOCATION SITING

The site of the League championships shall be determined by the Board of Directors on an annual

basis from those schools requesting to be the host. (Revised 3.31.98 & 4/2008)

The League Championship may consist of cheerleading competition (championships) for each grade.

This will be determined by the host school. (Revised 3.31.98)

The sixth grade game shall be scheduled to begin at the discretion of the League Officers with the seventh grade game scheduled to begin thirty minutes after the previous game.

(Revised 3.31.98 & 5/2005 & 4/2008)

SECTION III 8 TOURNAMENT AN 4 CHAMPIONSHIP FINANCIAL 4 ISTRIBUTION

A. The host school for the League Championship shall pay the League \$750.00 for the host fee.

The host school will pay \$1.00 per paid admission and \$1.00 per cheerleader entrant (if a cheerleading championship is held) to the League. (Revised 3.31.98)

B. The officiating fees for all tournament games and League Championship games will be paid by the host school. All expenses, other than the awards, shall be the responsibility of the host team

or school for all tournament and championship games. (Revised 3.31.98)

C. The host school shall provide a hospitality area for the NGFL coaches, varsity coaches, referees

and invited guest. Admission is by guest list or passes ONLY. Coaches with passes may be admitted with one guest.

SECTION I 5 8 TIE?BREA : ER S 9 STEM

In the event there is a tie for placement of teams in the tournament, the following shall break the tie:

A. Number of divisional wins (Revised 3.31.98 & 4/2008)

B. Head-to-head competition

C. Coin toss

In the event that there is a tie that will result in one or more teams being eliminated from the

tournament, the following procedure shall be followed to determine the team making the tournament.

A. Number of divisional wins (Revised 4/2008)

B. Head-to-head competition

C. Tie-breaker game played on Monday night following the regular season. The tie-breaker

game(s) will be played on neutral field. The game location will be determined by the Executive

Board. (Revised 4.17.02 & 4/2008)

1. If three teams are tied for a playoff spot, then balls will be drawn from a bag to determine the 1,

2 and 3 seeds. The No. 2 and No. 3 seeds will play each other in a ½ game. The winner will

then play the No. 1 seed in ½ of football immediately following the conclusion of the first ½

game to determine which team will qualify for the playoffs. If teams are tied at end of the ½

game, the game will go into overtime in the format following the NGFL rules. (Revised 4/2008)

ARTICLE 5 I I 8 SCHOOL RESPONSIBILITIES

SECTION I 8 PA 9 MENT FAILURES

Any team failing to pay all of their assessments or fees for the previous season shall not be eligible to

register their team(s) for the current year until all such monies are paid to the League.

SECTION II § GAME A4 MISSION RATES

A. Maximum Rates: The maximum allowable admission rate to be charged at regular season

league games shall be \$5.00 per adult and \$3.00 per student.

B. Individual Program Determination: Each member program has the right to set admission rates

at their venue for regular season league games provided that those rates are not higher than the

maximum allowable rates set by the League.

C. Exceptions: The maximum allowable admission rates for the regular season League games will

apply to all member teams unless its sponsoring school has a policy that differs with the above

admission fee policy of the League. Any such policy must be filed with the League by the member team prior to setting admission rates that exceed League policy as described above.

SECTION III § PASSES

A. Eligibility: All coaches, officials, and other individuals with an official NGFL or GHSA pass

for the current season shall be admitted to any game at no charge.

B. Limits per Team: No more than ten (10) adults per team shall be admitted to any League game

at no charge. Each team is permitted to have two (2) students to serve as water persons and

they shall be admitted free of charge with the team. (Revised 3.3.98)

C. Cheerleading: All members of each cheerleading team and two adult instructors shall be

admitted to the games at no charge. All cheerleaders must be in uniform to be admitted free of charge.

ARTICLE 5 III § COACHES

SECTION I § REGISTRATION WITH LEAGUE

All team coaches are required to be registered with the League. Coach certification shall be the

Sunday that begins the first allowed week of practice. The head coach s2 II list all auxiliary

personnel for the team and shall submit a list to the League on the aforementioned certification

Sunday. . The official

All member schools should check references on all their assistant coaches. (Revised 4.17.02 and 4/2008)

All new head coaches shall be required to submit a FULLY completed Head Coach Application and Statement of Applicant to the League and be approved by the Board of Directors. All such applications shall be submitted by the first meeting of the year or as soon thereafter as the school appoints such person. All new coaches shall be defined as anyone who did not coach in the League during the previous season or who was suspended at anytime in the past without prejudice. (Revised 3.31.98 & 4.17.02)

League Head Coaches and Assistant Coaches must:

A. Provide a current criminal background check to the League, or
B. Sign the League consent form and pay the current fee to have the League run a criminal background checks. New background checks must be submitted every two (2) years. These checks will be made through a Georgia Law enforcement agency. If the applicant has been in Georgia for less than 1 year, he must pay to have a national criminal search run. Failure to provide the aforementioned documents will result in the coach being considered illegal and that coach shall be suspended until all documentation is received and approved by the League and/or a time determined by the Executive Committee of the League. Failure to comply with this paragraph shall result in forfeiture of games as determined by the Executive Committee.

SECTION 118 RULES AND BY-LAWS

All coaches are required to abide by the League RULES and BY-LAWS and abide by the principles of good sportsmanship, conduct, and fair play at all times while engaged in the activities of the League.

The head coach will be the person held responsible by the League for the actions and conduct of his

team and any person associated with the team.

Violations of the Rules and By-Laws of the League shall be brought before the League Officers for a determination as to corrective actions that will be taken. Any such complaints brought before the

League officers shall be heard in a hearing setting with all sides being heard prior to a decision being

made regarding disciplinary action to be taken against a coach or other person associated with a team.

Violation of the RULES, BY-LAWS, or principles of good sportsmanship and conduct may result in

suspension for a period of time as determined by the League Officers. Any person suspended by the League officers can only be reinstated by the Board of Directors after an appeal by the person so suspended. The person responsible for violation of the Rules, By-Laws, or principles of good sportsmanship and conduct will generally be the person that disciplinary action will be taken against, however, there may be instances when the head coach may also be held responsible for such violation. (Revised 3.31.98)

The decision(s) by League officers may be appealed as outlined in the By-Laws, Appeal Process. (Revised 3.31.98)

SECTION III REEQUIREMENTS FOR NEW HEAD COACHES

All new head coaches are required to attend the New Head Coaches Clinic to be held prior to the beginning of the season. Any coach that did not coach in the NGFL in the preceding season as a head coach will be required to attend. Failure to attend voids any coaching privileges and deems that coach as an ineligible coach and any games played with that ineligible coach shall be forfeited and that coach suspended from the NGFL for a period to be determined by the NGFL Executive

Committee. New assistant coaches are encouraged to attend the New Head Coaches Clinic.

A make-up clinic will be held for those coaches with obligations that force them to miss the initial clinic. (Added 1/2003)

ARTICLE I ; 8 AMENDMENTS TO THE RULES

SECTION I 8 RULES FOR PASSAGE

Amendments to these RULES may be made by a two-thirds vote of the Board of Directors of the League at any called or regular meeting.

SECTION II 8 COOLING OFF PERIOD

No amendments may be made until at least 15 days have passed after the proposal has been formally introduced and recorded in the minutes of the League.

SECTION III 8 PROPER RECORDING

No changes shall be made to these RULES unless they are properly recorded in the Minutes of the League.

SECTION I 5 8 DISTRIBUTION TO THE BOARD OF DIRECTORS

All proposed amendments to these RULES shall be distributed to the Board of Directors (Head

Coaches of each member school) at least seven days prior to being voted upon. All amendments

voted into the RULES shall be distributed to the Head Coach of each member team and shall include

an effective date of the change and the date of approval.

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!" 6eep \$i!u%es of ll \$ee%i!(s of %2e Le (ue. T2e Secre% r+ s2 ll

6eep !" "is%ri&u%e %o %2e \$e \$&ers2ip co \$ ple%e recor" of ll

Sec 5.1 (s of 2e Le (ue. T2e Secre% r+ s2 ll 6eep ! offici l cop+ of
 2e Rules !" B+?L =s !" \$o"ific %io!s !" re'isio!s. T2e
 Secre% r+ s2 ll 2ol" %2e offici l se l. T2e Secre% r+ s2 ll &e
 respo!si&le for !o%if+i! (\$e\$&ers of \$ee%i!(%i\$e !" pl ce, =2ic2
 \$ + &e "o!e &+ \$ il, %elep2o!e !"Jor e?\$ il. ARe'ise" M + B33HC
 Sec%io! l58 T2e Tre surer s2 ll collec% ll \$o!ies of %2e Le (ue !",
 s ppropri %e, issue receipt% s for s \$e. T2e Tre surer s2 ll "eposi%
 ll i!co\$e i!o %2e Le (ue>s & !6 ccou!%. T2e Tre surer s2 ll
 prep re !" "is%ri&u%e =ri%e! %re surer>s repor% of %2e Le (ue>s
 fi! !ci l co! "i%io! %e c2 \$e\$&ers2ip \$ee%i!(!" pro'ie !
 e!"i! (repor% %o %2e Le (ue>s fi! !ci l co! "i%io! %e fi! l \$ee%i!(
 of e c2 se so!. All suc2 repor% s2 ll &e i! =ri%i!(!" s2 ll &e pu%
 &efore %2e \$e\$&ers2ip for ppro' l. T2e e!"i! (repor% s2 ll i!clu"e
 lis%i!(of ll receipt% s !" e7pe!"i%ures for %2e se so!.
 T2e Tre surer !" Presi"e!% s2 ll co?si(! ll c2ec6s "r =! o! %2e
 Le (ue>s & !6 ccou!%.
 T2e Tre surer !" %2e Presi"e!% s2 ll c use &u"(e% %o &e prep re"
 for e c2 se so! !" s2 ll prese!% suc2 &u"(e% %o %2e \$e\$&ers2ip for
 ppro' l.

ARTICLE 518 MEETINGS

Sec%io! l8 T2e Officers !"Jor Bo r" of 4irec%ors s2 ll \$ee% s
 !ecess r+ %o co!"uc% %2e &usi!ess of %2e Le (ue.
 Sec%io! ll8 T2e Officers s2 ll \$ee% s of%e! s !ecess r+ %o
 "\$i!is%er %2e ff irs of %2e Le (ue.
 Sec%io! ll8 Speci l \$ee%i!(s of %2e Officers \$ + &e c lle" &+ %=o%2ir"s
 'o%e of ei%2er %2e Officers or %2e Bo r" of 4irec%ors.
 Sec%io! l58 A *uoru\$ of %2e Bo r" of 4irec%ors or %2e Me\$&ers2ip
 of %2e Le (ue s2 ll co!sis% of %2ose \$e\$&ers i! %e!" !ce % !+
 offici ll+ !!ou!ce" re(ul r or c lle" \$ee%i!(.
 A *uoru\$ of %2e Officers of %2e Le (ue s2 ll co!sis% of four of %2e
 Officers i! %e!" !ce % !+ \$ee%i!(ARe'ise" M + B33HC
 No &usi!ess of %2e Le (ue s2 ll &e c rrie" ou% =i%2ou% *uoru\$ i!
 %e!" !ce % \$ee%i!(.

ARTICLE 5118 CON4UCT OF LEAGUE BUSINESS AT MEETINGS

Sec%io! l8 T2e co!"uc% of &usi!ess of %2e Le (ue s2 ll &e 2 !"le" i!
 !or"erl+ \$!!er % ll \$ee%i!(s. E c2 \$e\$&er is e!cour (e" %o
 respec% e'ero!e>s ri(2% %o 2 'e %2eir opi!io! %o 2 'e %2eir s +
 re(r"i!(%2e ff irs of %2e Le (ue.

ARTICLE 51118 AMEN4MENTS TO THE B9?LAWS OF THE LEAGUE

Sec%io! l8 Propose" \$e!" \$e!%s %o %2e B+?L =s of %2e Le (ue \$ +
 &e su&\$i%e" for co!si"er %io! &+ !+ \$e\$&er. All suc2 propos ls
 s2 ll &e su&\$i%e" i! =ri%i!(%o %2e Presi"e!% for prese!% %io! %o %2e
 \$e\$&ers2ip. A!+ suc2 propos l s2 ll &e prese!%e" %o %2e
 \$e\$&ers2ip, &u% \$ + &e co!si"ere" for ppro' l &+ %2e Bo r" of
 4irec%ors o!l+ f%er)3 " +s 2 'e p sse" si!ce %2e+ =ere offici ll+
 prese!%e" %o %2e \$e\$&ers2ip % \$ee%i!(. 4iscussio!s of %2e
 propos ls re e!cour (e" % %2e \$ee%i!("uri!(=2ic2 %2e+ =ere
 prese!%e". T2is "iscussio! \$ + Iso resul%i! re'isio!s %o %2e
 propos ls for co!si"er %io! &+ %2e Bo r" of 4irec%ors. ARe'ise"

) .B#.#00/C

ARTICLE I; 8 AMENDMENTS TO THE RULES AND REGULATIONS OF THE LEAGUE

Section 18 A \$ e ! " \$ e ! % s % o % 2 e rules ! " re (ul % io ! s of % 2 e Le (ue \$ + & e propose " & + ! + \$ e \$ & er. A ! + suc 2 propos ls s 2 ll & e su & \$ i % % e " i ! = ri % i ! (% o % 2 e Presi " e ! % for prese ! % % io ! % o % 2 e \$ e \$ & ers 2 ip. A \$ e ! " \$ e ! % s % o % 2 e Rules ! " Re (ul % io ! s of % 2 e Le (ue s 2 ll ! o % & e ' o % e " o ! % 2 e " % e % 2 e + re prese ! % e " % o % 2 e \$ e \$ & ers 2 ip. A \$ e ! " \$ e ! % s % o % 2 e Rules ! " Re (ul % io ! s of % 2 e Le (ue s 2 ll ! o % & e ' o % e " o ! u ! % il % 2 e ! e 7 % c lle " \$ ee % i ! (of % 2 e \$ e \$ & ers 2 ip. For purposes of % 2 is B + ? L = , % 2 e ! e 7 % \$ ee % i ! (c lle " for co ! si " er % io ! of ! + suc 2 \$ e ! " \$ e ! % % o % 2 e Rules ! " Re (ul % io ! s s 2 ll ! o % & e soo ! er % 2 ! # H " + s l % er. A ! + propose " c 2 ! (e s 2 oul " & e i ! % 2 e 2 ! " s of ll \$ e \$ & ers % le s % se ' e ! " + s prior % o % 2 e ' o % e A % 2 is \$ + & e & + \$ il or e ? \$ il c. A Re ' ise " M + , **B33HC**

ARTICLE ; 8 PROTESTS, COMPLAINTS AND OTHER INEQUIRIES

Section 18 All protes s s 2 ll & e file " & + % 2 e He " Co c 2 = i % 2 % 2 e Presi " e ! % of % 2 e Le (ue & + % elep 2 o ! e c ll = i % 2 i ! B , 2 ours ! " follo = e " up i ! = ri % i ! (= i % 2 i ! , / 2 ours. No protes % = ill & e c % e " upo ! = i % 2 ou % = ri % e ! suppor % of % 2 e lle (% io ! s & ei ! (file " = i % 2 % 2 e Presi " e ! % . T 2 e = ri % e ! fili ! (of % 2 e protes % s 2 ll & e cco \$ p ! ie " & + **L#33.33** fili ! (fee. If % 2 e protes % is up 2 e ! " & + % 2 e Le (ue Officers ! " Jor % 2 e Bo r " of 4 irec % ors % 2 e fili ! (fee s 2 ll & e re % ur ! e " % o % 2 e sc 2 ool fili ! (% 2 e protes % . A Re ' ise ") .) # . # 0 0 / , **B333C**

T 2 e Presi " e ! % , 5 ice ? Presi " e ! % or ! Officer ppoi ! % e " & + % 2 e Presi " e ! % s 2 ll 2 ! " le ll protes % s ! " prep re = ri % e ! " ecisio ! for % 2 e p r % ies % o % 2 e protes % . A Re ' ise ") .) # . # 0 0 / C

T 2 e Officers of % 2 e Le (ue s 2 ll " eci " e ll protes % s f % er % 2 e Presi " e ! % , 5 ice ? Presi " e ! % or ! Officer ppoi ! % e " & + % 2 e Presi " e ! % i ! ' es % i (% es % 2 e \$! " repor % s % o % 2 e Officers % 2 e e ' i " e ! ce of e c 2 c se. Bo % 2 er si " es of e c 2 c se s 2 ll & e 2 e r " prior % o ! + " ecisio ! & ei ! (\$ " e. T 2 e He " Co c 2 for e c 2 % e \$ i ! ' ol ' e " s 2 ll & e % 2 e spo 6 es perso ! i ! ! + suc 2 c se. O % 2 er Co c 2 es = 2 o 2 ' e " irec % i ! for \$ % io ! o ! firs % ? 2 ! " & sis \$ + & e 2 e r " & + % 2 e Officers i ! ! effor % % o ssis % % 2 e \$ i ! \$ 6 i ! (% 2 eir " ecisio ! . A Re ' ise ") .) # . # 0 0 / C

ARTICLE ; 18 APPEAL PROCESS

Section 18 T 2 e " ecisio ! of % 2 e officers \$ + & e ppe le " % o % 2 e full Bo r " of 4 irec % ors for " " i % io ! l co ! si " er % io ! f % er % 2 e Le (ue Officers " ecisio ! is prese ! % e " % o % 2 e p r % ies i ! ' ol ' e " . A ! + suc 2 ppe ls s 2 ll & e su & \$ i % % e " % o % 2 e Presi " e ! % = i % 2 i ! B , 2 ours for prese ! % % io ! % o % 2 e Bo r " of 4 irec % ors ! " s 2 ll & e cco \$ p ! ie " & + **L#33.33** fili ! (fee. 4 ecisio ! s of % 2 e Bo r " of 4 irec % ors s 2 ll & e recor " e " & + secre % & llo % ! " s 2 ll & e FINAL. A Re ' ise ") .) # . # 0 0 / C

All fili ! (fees s 2 ll & e " eposi % e " i ! % 2 e Le (ue Tre sur + . Section 18 A ! + = ri % e ! co \$ pl i ! s or o % 2 er i ! * uiries s 2 ll & e respo ! " e " % o i ! = ri % i ! (& + Le (ue Officer i ! or " er % 2 % " e * u % e recor " s of suc 2 issues re \$ i ! % i ! e " . All i ! % erpre % % io ! s of % 2 e rules or & + ? l = s s 2 ll & e i ! = ri % i ! (! " s 2 ll & e pro ' i " e " % o % 2 e Bo r " of 4 irec % ors A He " Co c 2 es c A Re ' ise ") .) # . # 0 0 / C

APPROSE 48 1u ! e B , , #00B

APPRO5E4 RE5ISIONS8 1 !u r+ B3, #00.F M rc2)#, #00/F
4ece \$ &er, B333F M + ,, B333F M +, B33HF 1u!e ##, B33/